



Nature's Classroom Atop Lookout Mountain Reservation Form



Please contact Nature's Classroom by phone (800.995.4769) or e-mail (natures@hiwaay.net) to check the availability of specific dates prior to submitting the *Reservation Form* and deposit payment. Nature's Classroom will gladly schedule tentative dates for any group, but the *Reservation Form* and deposit payment are required to finalize the reservation. **Please complete the form below and return it by email, fax (256.634.3601), or by mail along with the deposit payment to: Nature's Classroom, PO BOX 400, Mentone AL 35984.**

Group Information

School/Organization _____

Mailing Address _____

City, State, Zip _____

School/Organization Phone _____

Best time to call _____

School/Organization Fax _____

Website _____

Notes _____

Trip Organizer Information

Contact _____

Title/Position _____

Evening/Cell Phone _____

Best time to call _____

E-mail address _____

Alternate Contact _____

Alternate's Title/Position _____

Alternate's Phone _____

Alternate's E-mail _____

Program Information

Dates Desired _____ Second Choice _____

Number of Students _____ Grade _____ Number of Scholarships _____ Number of Adults _____

Price per paying participant \$ _____ based on price schedule _____ Deposit payment amount \$ _____

Estimated arrival time (central time zone) _____ Estimated departure time (central time zone) _____

Payment Payments to Nature's Classroom from schools/organizations can be made by check or credit card. A deposit of \$10 per person is required to complete the reservation. For groups with less than 40 participants, a minimum deposit of \$400 is required. After the deposit payment, 50% of the remaining balance is due September 1st for fall groups or February 1st for spring groups. Final payment of the remaining balance is due in advance or immediately upon the group's arrival at Nature's Classroom.

Teacher's Guide The Teacher's Guide contains all the information and forms needed to plan and prepare for a trip to Nature's Classroom. It is available as a PDF through the 'Current Teachers' link at the bottom of the 'Information For Teachers' page at www.naturesclassroom.com. Hard copies are available by request.

Program Planner The *Program Planner Form* provides a checklist for the Trip Organizer to indicate which classes and other activities they would like their group to participate in during their time at Nature's Classroom and must be submitted at least two weeks prior to arrival.

Cancellation Nature's Classroom will provide a 90% refund for cancellations (10% of the participant fee is non-refundable and will be retained by Nature's Classroom).

Signature of Trip Organizer _____ Date _____